

Implementing organizational routines

Teachers organize time, space, and materials to support students to engage in the regular tasks of classroom life. Through the selection and use of organizational routines, teachers establish learning environments in which students have equitable access to resources, time, space, and voice in the classroom. Teachers introduce students to routines and provide opportunities to practice, analyze, and modify the routines. In some cases, they develop and enact routines collaboratively with students. Choosing and using routines requires discretion because many routines silence and marginalize some students and propagate dominant ways of being related to race, class, and gender.

Advancing justice through implementing organizational routines

Creating a safe and positive learning community is crucial for students to learn and thrive. Organizational routines support students to interact as members of the learning community and to access the resources they need. At the same time, they have the potential to over-regulate students' bodies and voices and to reproduce patterns that marginalize some groups and identities. Teachers are careful to select and use routines in ways that respect students' autonomy and treat them as integral members of the community.

PREPARE IMPLEMENT Investigate Analyze Introduce Practice Maintain/Revise Identify routines Consider the social and Name, justify and • Provide opportunities • Discuss, analyze and necessary for a safe power implications of explain the routine for students to practice revise norms and the routine and efficient learning specific routines and routines, as needed Model the routine revise as needed environment Create public artifacts Support students to Reference artifacts and Consider and decide Consider whether a as resources and carry out the routines use other cues to revisit whether to maintain routine conflicts with reminders responsibly routines routines already used in community and family Provide feedback on Analyze collectively Communicate routines the context norms and how to students' enactments of whether a routine is to families in ways that respond to this • Use students' prior working and improve as cultivate a home-school routines knowledge to inform the Anticipate challenges Offer scaffolds. needed partnership selection of routines students might have supports, and reminders • Support students in enacting the routine, making connections for routines and consider how to across routines Support students to respond reflect on the impact of • Prioritize, sequence, the routine on individual and pace the and collective learning introduction of new routines

Decomposition of implementing organizational routines

Implementing organizational routines decomposition – August 2019

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Visual representation of implementing organizational routines

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Prepare	Introduce	Practice	Maintain/revise
Identify routines to ensure a safe, efficient, and just learning environment	Develop shared understanding of the routine, making the what, how, and why explicit	Provide opportunities for students to practice and reflect on routine	Revisit and revise routines as needed
udents			Materia

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